

# ANNUAL REPORT OF PROMISEDLAND COMMUNITY SERVICES

REGISTRY OF SOCIETIES NUMBER: ROS 319/2002WEL

UEN No: T02SS0212H

IPC NO: 000710

REGISTERED ADDRESS: BLOCK 151 BUKIT BATOK STREET 11, #03-248, SINGAPORE 650151

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# ABOUT US

## **VISION**

To present opportunities to live life to the fullest

## **MISSION**

C.A.R.E – Commitment, Assurance, Responsibility, Empathy

## **Motto**

Every Life has a Promise

Promisedland Community Services (PCS), registration number: ROS 319/2002WEL, a charity with registered address located at Block 151, Bukit Batok Street 11, #03-248, Singapore 650151, was founded by the late Rev Christopher Lee in 2002. Rev Lee was a patient suffering from a blood illness and liver cirrhosis. He truly understood the difficulties faced by the patients, not just financially but also emotionally. He went through times of hopelessness and despair, seeing no light at the end of the tunnel. However, he gradually overcame the hopelessness and decided that in his time, he wants to help other patients.

With this intention, he founded Promisedland Community Services. Promisedland Community Services started with Lifeblood center which provides services and support to patients suffering from blood illnesses and cancer. Rev Lee also enjoyed having children and youths around him, he also wanted to help children and youths in low income families have equal opportunities to develop. Hence, Educational Foundation was set up. PCS had its first office in Bukit Batok Street renting a small unit on the second floor above a hair salon.

Rev Lee passed away in 2009, but the legacy and burden of providing hope and support to the beneficiaries is still very much in active in PCS. The board and staffs of PCS will continue to give our upmost best to provide help and support to our beneficiaries.

PCS is established in Singapore under the Societies Act, Chapter 311. It is also subject to the provisions of the Charities Act, Chapter 37. It is an Institution of a Public Character.

PCS is governed by our Constitution, which restricts the use of fund monies to the furtherance of the objects of the Society

# WHAT WE DO

## OUR OBJECTIVES

Our principal objectivities are: -

- To aid beneficiaries who are facing sudden change in their lives due to illness
- To help ease medical and transport costs faced by the beneficiaries
- To provide youths and children from low income families a chance to be nurtured and developed.
- To give support to beneficiaries and their family member

Promisedland Community Services (“PCS”) contributes to society via 3 major initiatives.

They are: -

### 1. Lifeblood centre



### 2. Education foundation



### 3. Student care services



# LIFEBLOOD CENTRE

## Description

Lifeblood Centre was founded in 2004 with the purpose of serving people with blood disorders by easing the financial burden of them and their immediate families. As we grow and develop with the purpose to help as many as we can, Lifeblood Centre eventually opened our doors to people with all cancers island wide as well.

A diagnosis of cancer or blood disorder sets off a long and slow process of treatment and care. The physical, emotional, and social quality of the lives of the patients and loved ones are reduced because of the illness. Lifeblood Centre aims to bring hope to the patients and their families in battling the illness, by reminding them that there are people in the society that are willing to bear their problems with them and walk with them on the journey to recovery.

## Lifeblood Financial Aid

### 1. Medical Subsidy

Subsidy for medical consumables required for the treatment or maintenance of illness is available. We subsidise consumables such as needles and syringes for chelation, port expenses, diapers, milk feeds, wound care consumables, and stoma consumables among others. We also subsidise equipment or the rental of equipment such as Chrono pumps and oxygen concentrators.

### 2. Transport Subsidy

The Lifeblood Centre offers subsidy for taxi trips or ambulance services between the hospital and home for treatment and appointments. This benefits beneficiaries who experiences limited mobility, debilitating complications or side effects of treatment or the illness itself, or who are advised by their doctor to avoid public transport. Subsidy for transport to the hospital and back for treatment or follow-up is available.

Transport subsidy comes in two forms:

#### a. Taxi Reimbursement

Patients who require to take taxi to the hospital can apply for taxi reimbursement for such trips.

#### b. Ambulance Subsidy

Patients who need to be transported to the hospital in the ambulance because they are bedridden, or because of severe mobility difficulties or complications can apply for reimbursement of ambulance trips.

#### c. Grab Service

Tech-savvy beneficiaries are encouraged to use Grab hailing service for their hospital appointments. The ability to be at the beneficiaries' doorstep is a major point for this adoption. It will be less taxing in this way, especially to those who are immobile.

Moving to Grab's usage has given Lifeblood centre the ease of administration.

# LIFEBLOOD CENTRE

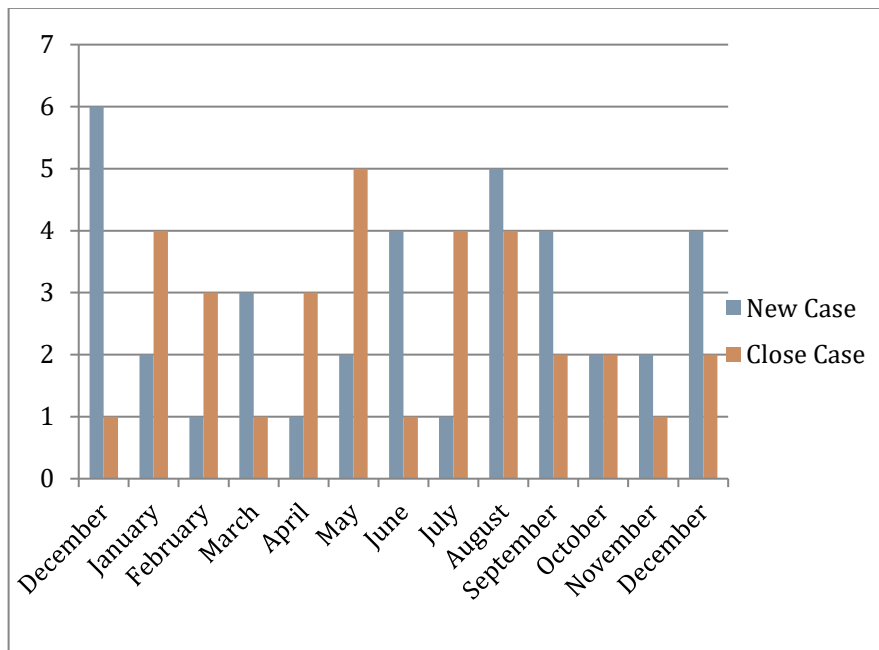
### 3. Cozy Corner

Lifeblood centre has a cozy corner in Eden with the sole purpose of building a closer relationship with our beneficiaries, volunteer and staff members. The cozy corner will serve as the place for them to relax and be comfortable. Through this 'corner', we hope to bring in another channel for interaction among our staffs and beneficiaries, rather than during only during home visitations. We also hope to get the beneficiaries out of their home to keep them active during their recovery period.

Since the setup of this corner, the beneficiaries have been very supportive. They are pro-active in organising the sessions to mingle around. Friendships have been forged through these sessions. Lifeblood centre is pleased to see our beneficiaries getting together and supportive of each other.

### Activity for the year

Lifeblood centre has been continuing the partnership with NUH, SGH, KKH for patients' referrals.



Total number of new cases: 31

Total number of cases closed: 32

Total active cases: 85

(As at January 2018)

# EDUCATION FOUNDATION

## **Description**

The purpose for Educational Foundation (EF) is to provide services and programs for children and youths to be involved in activities which would steer them away from harmful vices. Special assistance is also provided for children in low income or dysfunctional families to have an opportunity to be nurtured and developed.

Under EF, there are various programs for the children and youths.

- Super Kid
- Hang Out
- Football Club

## **Super Kid**

Super Kid provides financial assistance to school going children from low income families. This fund is to be used for educational purposes like paying of schoolbooks, monthly allowance and other school needs. Other forms of benefits include: Subsidised student care centre fee at Promisedland Student care centre, subsidised enrichment classes, subsidised tuition class, community work involvement and family bonding activities.

## **Hang Out**

Most parents work in the day and youths are often left alone at home with much parental guidance or proper supervision. With the exposure of social media platforms, youths are more likely to be engaged in activities that worry the adults.

We are targeting no risk and low risk youths aged 12 to 17 years. These are mainly Primary Six to Secondary school level especially those from our student care centre. The purpose of this 'Hangout' is to allow these youths to be in a safe and controlled environment instead of loitering in the neighbourhood or shopping centres. We have seen a trend in recent youth crimes and this 'Hangout' will be able to house these youths under our supervision. They will be participating in wholesome and meaningful activities that bring out the best in them. These youths need to understand themselves better their energy to channel in the right positive direction. The staff will be here to provide a social and emotional support to these youths if they face any issues and are reluctant to share with their family members at home. Our staff believe that it is important to understand them and their concerns and challenges. We will also be developing them in their leadership qualities, a sense of belonging and recognition in their lives.

# EDUCATION FOUNDATION

## **Football Academy**

**“The socialism I believe in is everybody working for the same goal and everybody having a share in the rewards. That's how I see football, that's how I see life.”**

**Bill Shankly**

*(Quote from one of the greatest football managers in Liverpool football club history)*

As a source of great inspiration to the founders and members of Promisedland football academy, this program aims to inspire the youths of Singapore to have a goal in their life and to work hard towards it.

Today's youths lack of good role models and has limited parental supervision in their daily lives. Having easy access to the internet also leads to undesirable exposure of media which contributes a significant part of decay in their moral and social values.

Our program tailors to build positive character to the “Young and Dangerous” through football. Influencing youths with sports during these children to teenager stage is a highly effective way to keep them on the right track. Values like teamwork, responsibility to self, respect to others and leadership qualities are imparted to the boys gradually. Opportunities are provided to them to experience these values practically during their years in this academy. For more than a decade, we have worked with many batches of young people at the stage of their ‘rebellious years’, helping them overcome their tough personal/ family situations. We find satisfaction in witnessing our boys overcome this stage of their life and matured into fine adults integrating into the society.

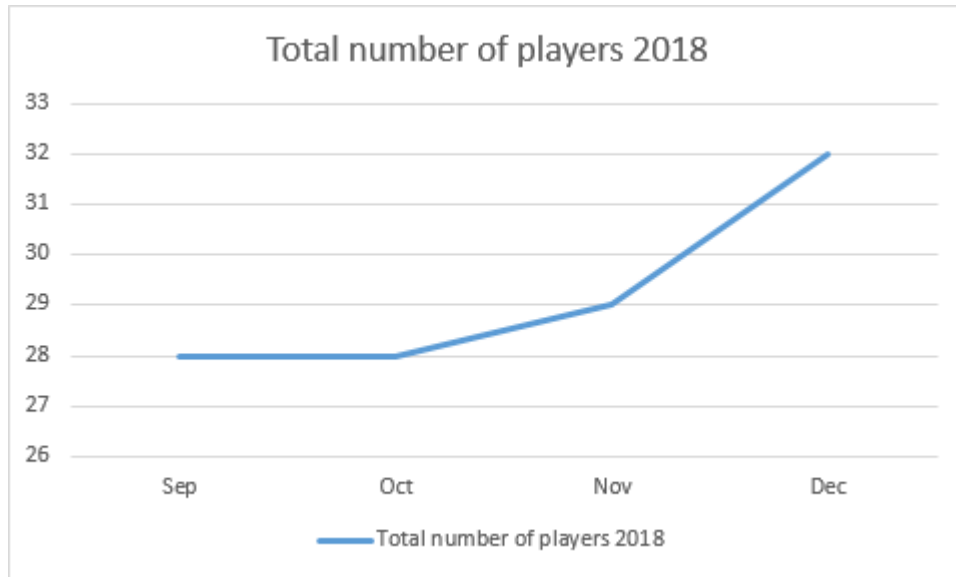
Most youths enjoy social games that expend their energy and require interaction and we believe that sports are a fantastic way to influence them. By belonging to a team, the boys will be able to find the support and comfort they need. This is much more desirable than involving in unlawful activities. Working together towards a common goal such as winning a game will help the boys find the recognition they need.

Other than as a sports platform, our program seeks to motivate the youths in their academic and to complement with our Super Kid program, giving access of such activity for children from low income family.



# EDUCATION FOUNDATION

## Performance for the year



# STUDENT CARE CENTRE

## **Description**

In many lower income families, parents face problems of not being able to pay the fees for the Student Care Centre.

Even though our fees are low compared to other centres, we still aim to provide children with proper supervision and environment. We create a 'home away from home' environment where children receive homework supervision, character education, ample rest, and healthy meals. We strongly believe that every child is an individual and requires our utmost attention. We also believe in providing an atmosphere that encourages collaborative learning and promotes interpersonal development. We aim to nurture the best out of every child through physical, intellectual, emotional and social development. We stress good self-esteem, problem solving and decision-making skills, independence, and the ability to work with their peers.

Our teachers are dedicated and committed towards every child. We strongly believe that every child is an individual. They learn and grow differently. We plan weekly 'Teacher Guided Activities', mostly hands on activities for the children. We want the children to take a break from their daily assessment books to learn other skills and develop their interest in other areas like art and craft, Science experiments, baking sessions etc.

We are also conducting a weekly 'Talking Session' where teachers will educate the children on good character values and current affair news. This is to allow our children to be exposed to the environment around them so that they will be able to develop social skills by interacting with the teachers and peers. We noticed that children are engaged mostly to handheld devices and are lacking in their social skills. We hope that we will be able to build a good teacher-student rapport with them through these 'Talking Session'.

There are also enrichment classes by external vendors for our children during the school holidays. These enrichment classes are based on the needs of the children and feedbacks from parents. Our school holidays schedule is fun filled with interesting activities which the children are always looking forward to. As they spend longer hours in the centre with us during the holidays, our teachers always ensure that there are activities for the children to be participating in. We also plan excursions for them to bring them out of the centre to give children educational experiences away from their regular school environment. When children visit different educational facilities, they learn in a more hands-on and interactive manner than they do in school. After all, children learn through play.

# EVENTS & NEW INITIATIVES

## Events in 2018 –

### 1. Mid-autumn festival at Gardens by the Bay

Together with partnership from Gardens by the Bay, Lifeblood centre organised an outing for the beneficiaries to visit their lantern display. The beneficiaries were treated to a buffet with the volunteers before heading off. It was a fun filled day for the beneficiaries and we thank Gardens by the Bay for sponsoring us a scrumptious meal, tickets and transport.



### 2. Ark open house carnival

Ark student centre organised a fund-raising carnival with games and food for Lifeblood's beneficiaries. The support given from the parents and children are deeply appreciated.



## EVENTS & NEW INITIATIVES

### 3. Family day picnic at Gardens by the bay

To celebrate family day, Educational foundation came up with the idea of having picnic for the families. Families were seen having a great time and focusing on parents to bond with their children was achieved in this event. Soar mentors also took this opportunity to share their mentee's performance and getting feedback from the parents. A total number of 80 people attended this picnic session.





# EVENTS & NEW INITIATIVES

## New initiatives in 2018 -

### 1. Connecting with beneficiaries

We saw the need in for a space where staffs, volunteers and beneficiaries can gather together in comfort. With funds from Care & Share grant, we set aside and renovated a corner in our office unit to be the Cozy Corner.

**Gatherings at Cozy corner-**Beneficiaries, volunteers and staffs jointly organise monthly 'DIY' session together, where our beneficiaries and volunteers show off their culinary skills such as prawn noodle, glutinous rice, Hainanese chicken rice and other types of local delight while we enjoy and enjoyed each other's company.



### 2. Shaping to be a children and youth centre hub

Educational foundation saw an increase in children and youth clientele. This surge prompted a new direction which needed another space to accommodate this surge. Through Care & Share grant, another unit was taken up to house more activities for them. Below is the artist impression of the new place.



## EVENTS & NEW INITIATIVES

### 3. Learning more than just a game

Promisedland football club wants to impart values to its young players. To steer them in the correct direction in their growing years is the plan for the club this year. With the parents' support, the club was able to produce an amazing result.

- Study session

The players frequently gathered together for study sessions with the help of their coaches.



- Football jersey presentation

In order to foster a sense of belonging and ownership in the team, the club held a jersey presentation for the new season at HometeamNS Bukit Batok. The presentation was graced by MP Murali and parents of the players were invited to witness this important occasion.

## EVENTS & NEW INITIATIVES



### 4. Teaching beyond the classroom

Soar mentorship programme wants to extend teaching other than in classroom. The aim was to let the mentees enjoy the activities and learn new values while having fun.

- Soar mentors gathering with their mentees

During the June holidays, the soar mentors organised a day session with their mentees. Activities were planned around the objective of learning a new value, continuing the mentorship outside of textbooks.



### New initiatives in the pipeline –

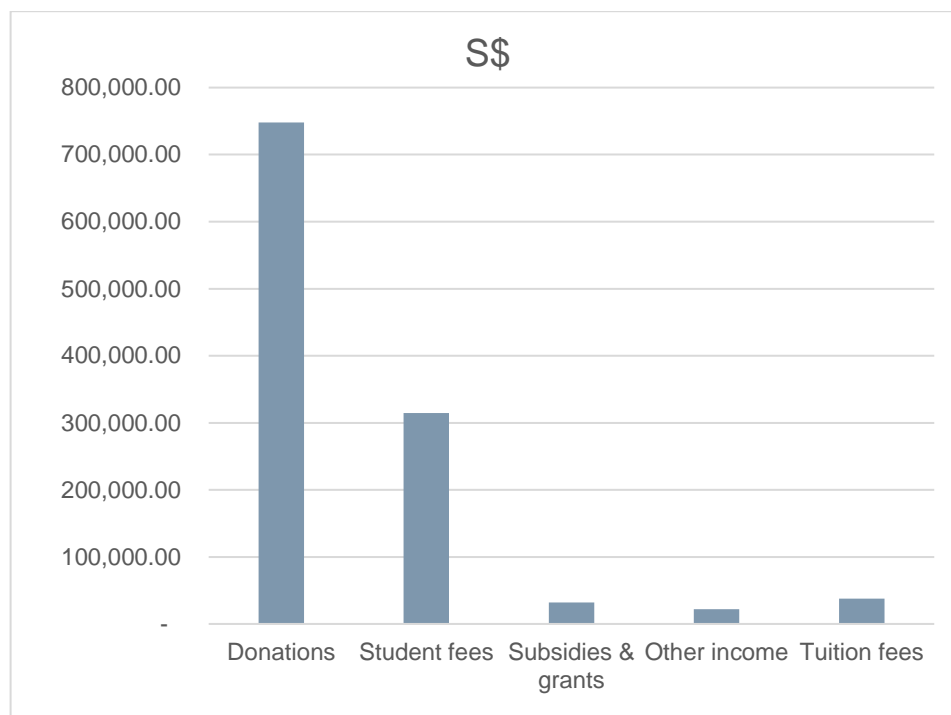
#### 1. Overseas training trip for football club

The football club is planning to bring the players out for a trip to continue building the team dynamic. The trip is still in the conception stage.

# FINANCIAL HIGHLIGHTS

## Principal funding sources of the charity

In FY2018, we have a total income of S\$1,188,322 through the following avenues: -



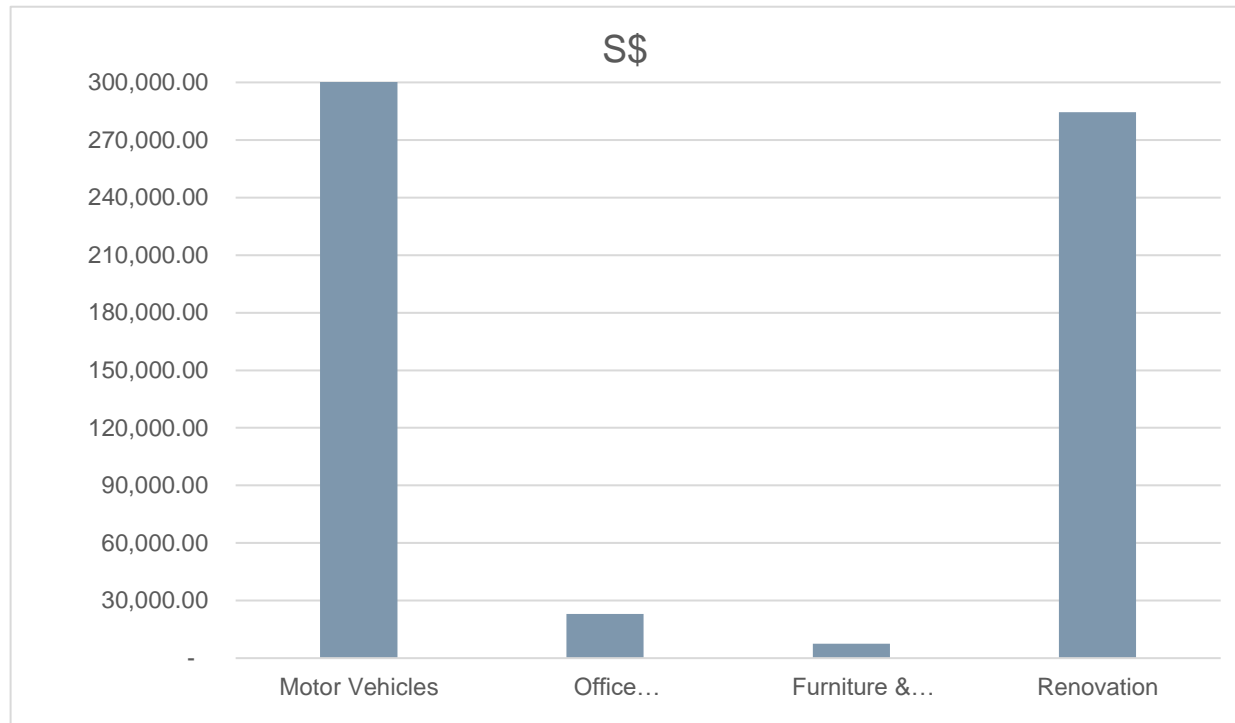
Donations makes up 62.94% of our income. Such donations are mainly solicited via 3<sup>rd</sup> party fund raisers.

## Key fixed assets of charity

As at 31<sup>st</sup> Dec 2018, our assets have a Net Book Value of S\$623,589.02. Our assets generally consist of the following: -



# FINANCIAL HIGHLIGHTS



Motor vehicles makes up 49.50% of our fixed assets. The vehicles are used for the purposes of visitations to beneficiaries, meetings with stakeholders and ferry of beneficiaries.

## Financial highlights of Lifeblood Centre

Receipts for FY2018: S\$405,581

Disbursements for FY2018: S\$350,601

Surplus for FY2018: S\$54,980

Majority of receipts are from public donations

Major disbursements are for subsidy for medical consumables, transport, medication and overheads.

# FINANCIAL HIGHLIGHTS

## **Financial highlights of Student Care Centre**

Receipts for FY2018: S\$205,063

Disbursements for FY2018: S\$131,780

Surplus for FY2018: S\$73,283

Majority of receipts are from fees collected

Major disbursements are for overheads and programs

## **Financial highlights of Education Foundation**

Receipts for FY2018: S\$192,487

Disbursements for FY2018: S\$118,288

Surplus for FY2018: S\$74,199

Majority of receipts are from public donations

Major disbursements are for monthly school pocket money, character development programs, enrichment classes, student centre subsidy, overheads.

# FINANCIAL HIGHLIGHTS

## Financial statement for Year Ended 31<sup>st</sup> December 2018

### PROMISEDLAND COMMUNITY SERVICES

Statement of Comprehensive Income for the  
financial year ended 31 December 2018

	Notes	2018 S\$	2017 S\$
<b>Income</b>			
Donations Received	9	747,898	829,559
Student Fees		348,718	275,793
Subsidies & Grants		32,079	1,014,091
Other Income	12	21,982	23,333
Tuition Fees		37,645	40,166
		<b>1,188,322</b>	<b>2,182,942</b>
<b>Less: Expenditure</b>			
Accountancy Fee		2,500	-
Administration and Consultant's Fees for Functions and Events	13	212,589	229,396
Auditor's Remuneration		8,747	9,485
Bank Charges		344	163
Computer Expenses		4,371	2,988
Food Catering		39,580	26,764
CPF Contribution		176,078	171,234
Depreciation of Property, Plant and Equipment		118,133	121,889
Event Subsidies		25,491	28,516
General Expenses		33,088	57,133
Insurance		3,075	14,242
Marketing		3,678	5,293
Medical Subsidies		79,627	105,139
Membership Fees		821	741
Printing, Stationery and Postages		2,391	2,359
Rental of Premises and Equipment		102,934	91,164
Repairs and Maintenance		18,546	16,437
Salaries and Related Costs		447,706	414,741
Sports Subsidies		11,196	2,009
Services & Conservancy Charges		14,525	11,699
Telephone		5,611	5,715
Transport Expenses		60,331	49,364
Vehicle Upkeep		14,521	16,944
Water and Light		11,772	9,358
Minor Assets		2,879	943
Medical Expenses		-	1,174
Loss on Fixed Asset Disposal		-	16,061
		<b>1,400,534</b>	<b>1,410,951</b>

# FINANCIAL HIGHLIGHTS

## PROMISEDLAND COMMUNITY SERVICES

Statement of Financial Position for the  
financial year as at 31 December 2018

	Notes	2018 S\$	2017 S\$
<b>ASSETS</b>			
<b>Non-Current Assets</b>			
Property, Plant and Equipment	23	623,589	458,953
<b>Total Non-Current Assets</b>		<b>623,589</b>	<b>458,953</b>
<b>Current Assets</b>			
Cash And Cash Equivalents	8	1,072,875	1,451,601
Trade And Other Receivables	10	89,783	56,982
Investments	14	494,075	492,252
<b>Total Current Assets</b>		<b>1,656,733</b>	<b>2,000,835</b>
<b>TOTAL ASSETS</b>		<b>2,280,322</b>	<b>2,459,788</b>
<b>LIABILITIES</b>			
<b>Non-Current Liability</b>			
Finance Lease Obligations	15	861	4,302
<b>Current Liabilities</b>			
Finance Lease Obligations	15	3,441	3,441
Trade & Other Payables	24	195,233	160,869
<b>Total Current Liabilities</b>		<b>198,674</b>	<b>164,310</b>
<b>TOTAL LIABILITIES</b>		<b>199,535</b>	<b>168,612</b>
<b>NET ASSETS</b>		<b>2,080,787</b>	<b>2,291,176</b>
<b>FUNDS</b>			
General Fund	21	694,770	1,107,621
Lifeblood Centre Fund	20	810,218	755,238
Education Foundation Fund	19	198,285	124,086
Student Care Centre Fund	22	377,514	304,231
<b>TOTAL FUNDS</b>		<b>2,080,787</b>	<b>2,291,176</b>

# FINANCIAL HIGHLIGHTS

## PROMISEDLAND COMMUNITY SERVICES

Statement of Cash flows for the  
financial year ended 31 December 2018

	<b>2018</b>	<b>2017</b>
	<b>S\$</b>	<b>S\$</b>
<b>Cash Flows from Operating Activities</b>		
<b>(Deficit) / Surplus representing Operating Cash Flows before working capital changes</b>	<b>(210,389)</b>	<b>798,883</b>
Adjustments for:		
Change in investment	(1,823)	(26,892)
Depreciation of Property, Plant and Equipment	118,133	121,889
Loss on disposal of Property Plant and Equipment	-	16,061
<b>Operating Cash Flows before movements in working capital</b>	<b>(94,079)</b>	<b>909,941</b>
<b>Operating Cash Flows before Working Capital Changes</b>		
<b>Working Capital Changes</b>		
Trade & Other Receivables	(32,801)	(41,814)
Trade & Other Payables	34,364	14,896
<b>Net Cash Flows (used in) / Generated from Operating Activities</b>	<b>(92,516)</b>	<b>883,023</b>
<b>Cash Flows from Investing Activities</b>		
Purchase of Property, Plant and Equipment	(282,769)	(375,409)
Proceeds from disposal of Property, Plant and Equipment	-	169,865
<b>Net Cash Flows used in Investing Activities</b>	<b>(282,769)</b>	<b>(205,544)</b>
<b>Cash Flows from Financing Activities</b>		
Finance lease obligations	(3,441)	(3,441)
<b>Net Cash Flows used in Financing Activities</b>	<b>(3,441)</b>	<b>(3,441)</b>
<b>Net Changes in Cash and Cash Equivalents</b>	<b>(378,726)</b>	<b>674,038</b>
Cash and Cash Equivalents at beginning of the financial year	1,451,601	777,563
<b>Net Cash and Cash Equivalents at end of the financial year</b>	<b>1,072,875</b>	<b>1,451,601</b>

# FINANCIAL HIGHLIGHTS

## **Reserve policy**

A reserve of 1 year, and no more than five times of its annual operating budget was approved by the board on 29 Nov 2018 and reviewed on 11 June 2019. The board will monitor on yearly basis upon audited financial statements or any event which requires. Operating reserves exclude all building/project funds, endowment, and sinking funds. The reserve ratio as at 31 December 2018 is **1.49**.

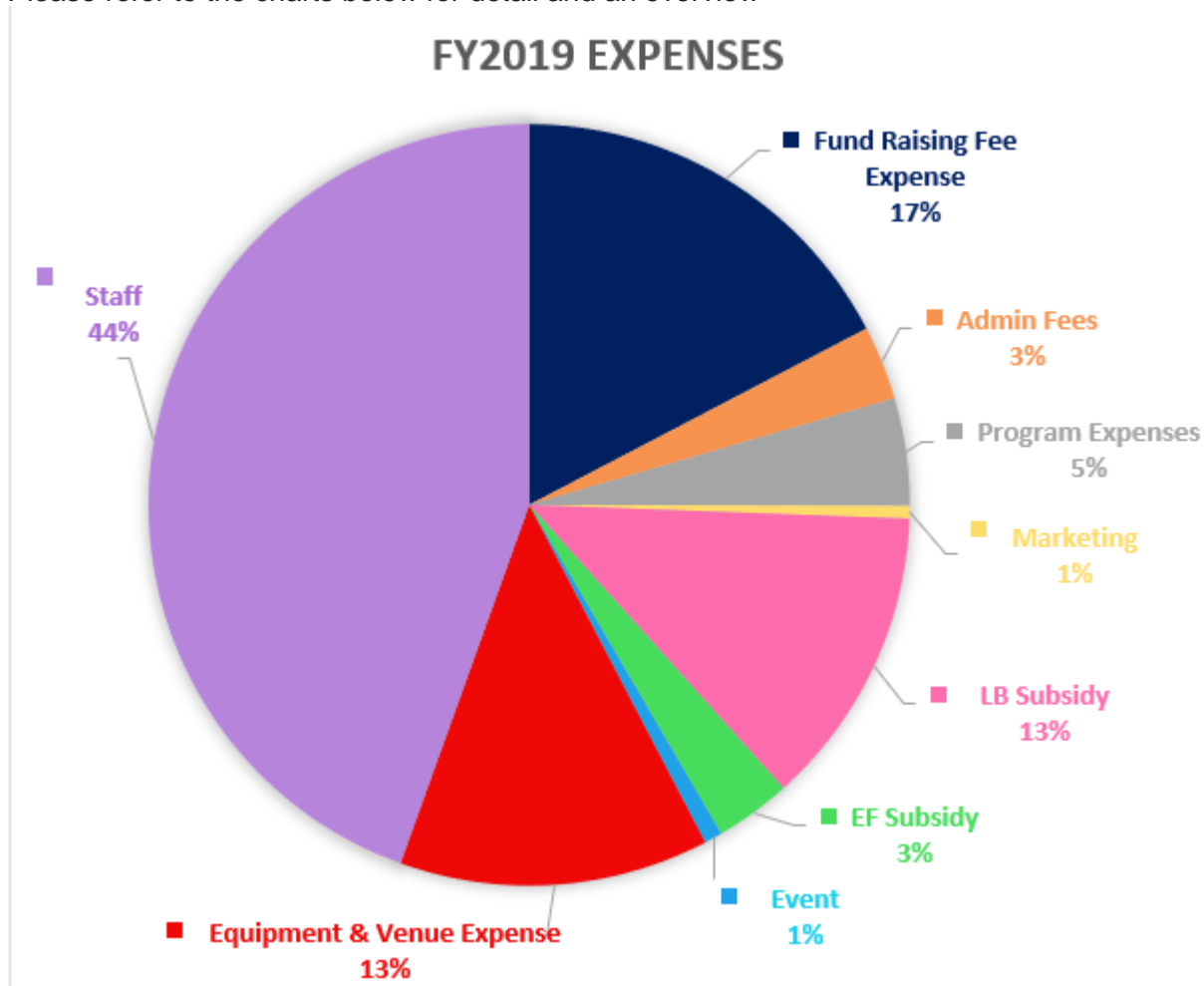
## **Fund Raising and expenditure plan for 2019**

Our main revenue for 2019 will continue to be from public donations with expected increase in government grant and student care fees collection due to a grant of 50K yearly from 2019 to 2020 expected from Community Chest support fund in relation to our volunteer building project and extra unit to cater to the increasing demand for student care services respectively.

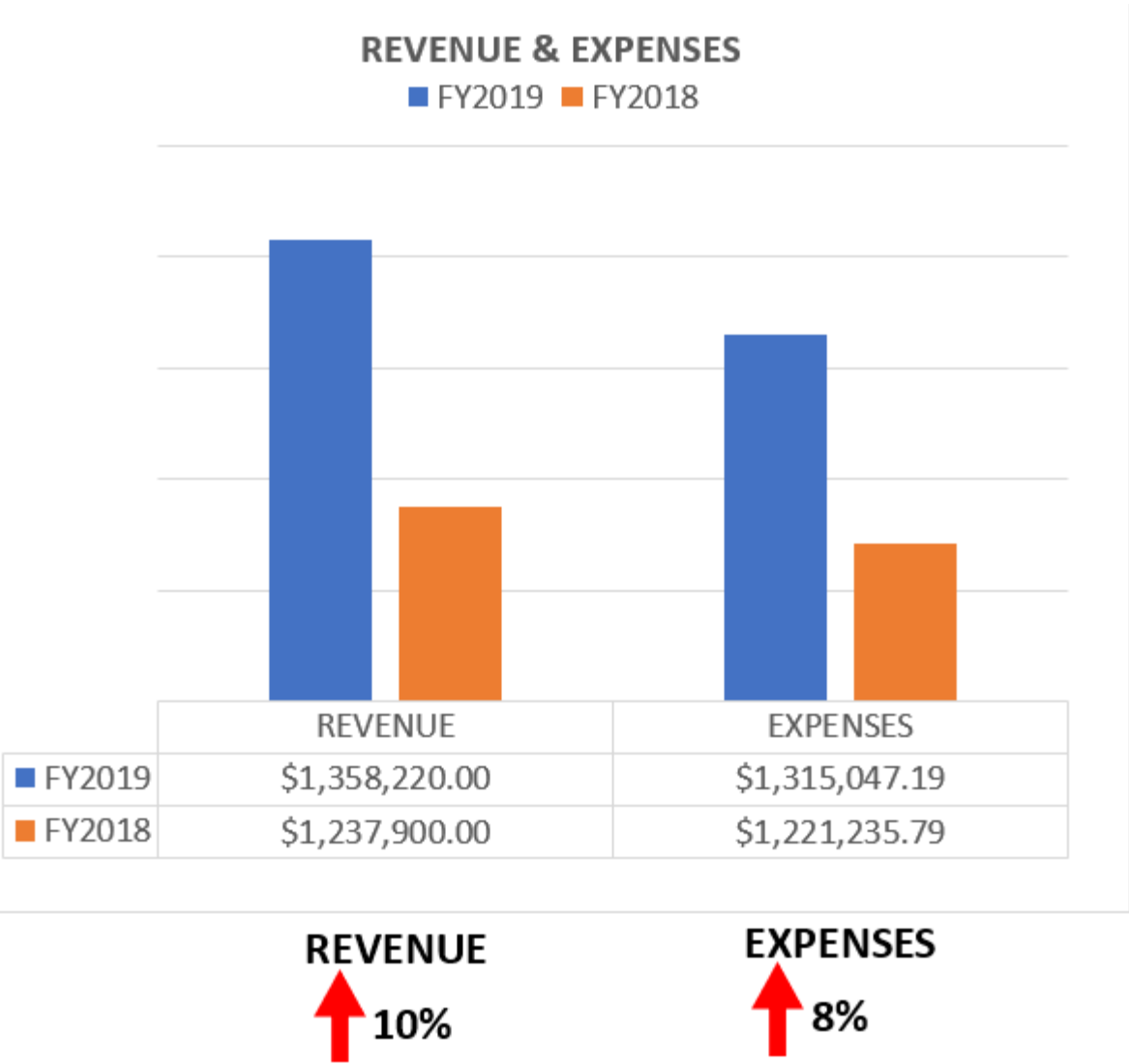
The only significant increase in expenses for 2019 is the rental and manpower overheads expected for the new units. The other activities budget remains the same.

# FINANCIAL HIGHLIGHTS

Please refer to the charts below for detail and an overview

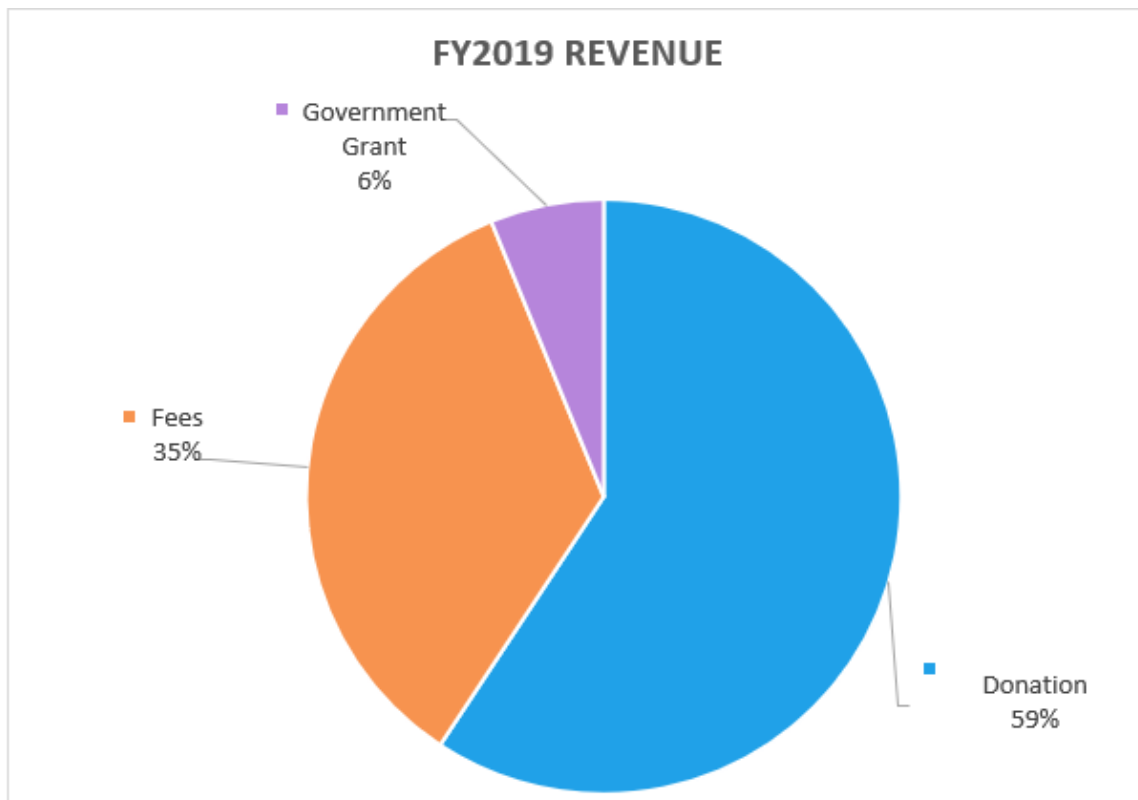


# FINANCIAL HIGHLIGHTS



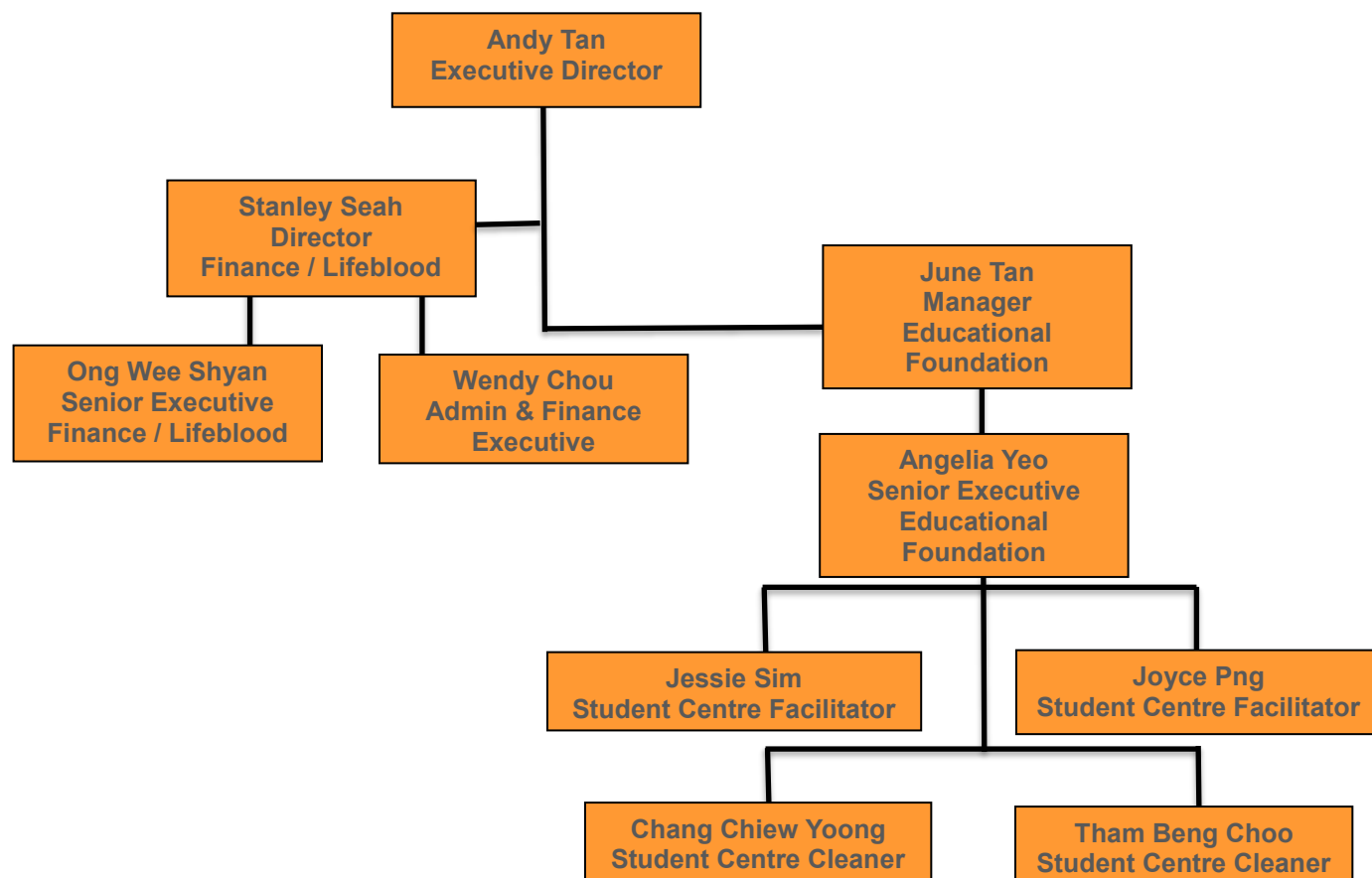


## FINANCIAL HIGHLIGHTS



# BOARD OF GOVERNANCE

Corporate structure of Promisedland Community Services



All Council Members and employees of the PCS are required to read and understand the conflict of interest policy in place and make full disclosure of any interests, relationships, and holdings that could potentially result in a conflict of interest. When a conflict of interest situation arises, the Member/employee shall abstain from participating in the discussion, decision-making and voting on the matter.

**\*The 3 highest paid staffs receive annual remuneration of less than SGD\$100,000.**

## Auditors

HMS Assurance  
59 Ubi Avenue 1  
#05-06  
Bizlink Centre  
Singapore 408938

# BOARD OF GOVERNANCE

## **Board members**

### **Chairman –**

Tan Kah Yong

*Date of appointment: 24 April 2016*

*Project Manager*

*Honorary Secretary of PCS appointed on 19 November 2011*

### **Honorary Treasurer –**

Chiang Wor Peng

*Date of appointment: 24 October 2014*

*Investment Operation Manager*

*Member of PCS appointed on 19 November 2011*

### **Honorary Secretary –**

Koa Guan Chian

*Date of appointment: 24 April 2016*

*Pastor*

*Member of PCS appointed on 27 July 2014*

### **Members –**

Ong Eng Jye

*Date of appointment: 24 October 2014*

*Teacher*

*Member of PCS appointed on 27 July 2014*

Seah Hock Choon

*Date of appointment: 24 October 2014*

*Project Manager*

*Honorary Treasurer of PCS appointed on 19 November 2011*

Andy Tan Chuan Lin

*Date of appointment: 24 October 2014*

*Executive Director*

*Chairman – Promisedland Evangelical Centre*

# BOARD OF GOVERNANCE

## Board Meetings

The board met for four (4) times for the financial year ended 31 December 2018. The quorum of at least three (3) members was fulfilled for each board meeting held on 07 June 2018, 24 June 2018, 15 August 2018 and 29 November 2018.

The attendance at these meetings are summarised in the table below:

<b>Names</b>	<b>Attendance/Number of meetings held</b>
Tan Kah Yong	4/4
Chiang Wor Peng	4/4
Koa Guan Chian	4/4
Ong Eng Jye	3/4
Seah Hock Choon	4/4
Andy Tan Chuan Lin	4/4

## Related / Affiliated Entities

1. Promisedland Evangelical Centre – Mr Andy Tan, Chairman.
2. Ms Angelia Yeo<sup>#</sup>, currently a senior teacher in PCS Student Care Centre. She is the wife of Mr Andy Tan. She joined PCS in 2009 as a student care teacher and was officially married to Andy in 2010. Prior to her appointment in PCS, she was working full time as a childcare teacher in another centre. During her youth she was a member and volunteer in PCS's Education Foundation program.
3. Ms June Tan<sup>1#</sup>, currently a manager of Education Foundation and PCS Student Care Centre. She is the sister of Andy Tan. She joined PCS as a student care teacher in 2004 after graduating with a diploma from Ngee Ann Polytechnic.

<sup>1</sup>Ms June Tan has received remuneration exceeding SGD\$ 50,000 during the financial year.

<sup>#</sup>Both June Tan and Angelia Yeo's job performance appraisal are not conducted by Andy Tan. Their remunerations were decided by the board without any inputs or participation from Andy Tan.

## CONTACT INFORMATION

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Website: [www.promisedland.org.sg](http://www.promisedland.org.sg)

Facebook: Promisedland Community Services

Instagram: promisedlandcs

YouTube: promisedlandcs

Blk 151 Bukit Batok Street 11 #03-248 Singapore (650151)

